



HOW TO PREPARE AN AWARDS APPLICATION for FGCT STATE AWARDS

Name of Garden Club: _____ Number of members in club: _____ Date: _____

Name of Committee Chairman: _____ email: _____

Category of Award or Name of Specific Award for which you wish to apply:

- *Application form is limited to three printed pages – front pages only. No report covers or binders allowed. No plastic sheets allowed.*
- *Application forms will not be returned. Make a copy for your own files.*
- *Send your Application Form to the respective FGCT Awards Committee Member, with a copy to the FGCT Awards Chair, by May 31st.*

Please complete each topic, if applicable. Use numbering as below when completing form.

1. New project: Yes _____ No _____

Beginning date: _____ Completion date: _____

2. Brief summary and objectives of project.

3. Involvement of club members, other organizations, etc.

4. Project expenses and means of funding.

5. Continuing involvement, follow-up, maintenance.

6. Attach or insert photos, digital photos, and/or landscape plan (does not have to be professionally drawn).
(use subsequent two pages)